



Southwest Virginia Association of Realtors®

TRANSFER FORM

Revised 3/2014

Effective Date of Transfer: _____

Agent Name: _____

Agent Phone: _____ Mobile Phone: _____

Agent Email Address: _____

Name of Firm Agent is transferring *from*: _____

Name of Firm Agent is transferring *to*: _____

Address of New Firm: _____

Office Phone: _____ Fax: _____

Agent Signature: _____

The broker of the agent's new firm must be a participant in the MLS and/or Keypad Program in order for agent to continue these services. Broker must sign below acknowledging the transferring agents participation in these services under the new firm.

THE FOLLOWING FOR NEW OFFICE BROKER TO COMPLETE:

I, _____, am a participant in the SWVAR MLS Service and Keypad Program (if applicable) and acknowledge that I will be responsible for the above referenced agent in these activities.

Broker Signature : _____

Please complete this form and forward along with the required \$25 fee to the SW VA Association of Realtors office within five (5) days of an agent's transfer.

Thank you



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